



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON
SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY
GRACEVILLE ELEMENTARY SCHOOL
GRACEVILLE AVE. BRGY. GRACEVILLE

August 06, 2021

SCHOOL MEMORANDUM
No. 032 s.2021

**LIST OF GRADE ASSIGNMENT, COORDINATORSHIP AND SPECIAL TASKS OF TEACHERS IN
GRACEVILLE ELEMENTARY SCHOOL**

1. This Office announces the list of Grade Assignment, Coordinatorship and Special Tasks of Teachers in Graceville Elementary School

Name	Coordinatorship/Special Tasks
KINDERGARTEN	
1. ABAD, RONABELL O.	1. RED CROSS YOUTH ADVISER/ NDEP COORDINATOR
2. BALISI, RACHEL P.	2. TWINKLER COORDINATOR/ ASST. ASP COORDINATOR
3. SUPERIO, RYEN JOY A.	3. GRADE LEADER/ EARLY REGISTRATION FOCAL PERSON
4. HOMBRE, ROSALIE P.	4. ASST. ALS COORDINATOR
5. SEVILLA, MAJESTY DC.	5. DOCUMENTER FOCAL PERSON
6. CASOBIDAN, AIDAH A.	6. MADRASAH COORDINATOR
7. ONGLEO, MARY GRACE C.	7. ASST. BRIGADA ESKWELA COORDINATOR
8. ROSALES, JANET D.	8. ASST. SBFP COORDINATOR
Grade 1	
1. BABALCON, JOMALYN G.	1. ESP COORDINATOR
2. BARBA, PRINCESS E.	2. GRADE LEADER/ DRUM AND LYRE COORDINATOR
3. DU, DARLENE B.	3. ASST. ESP COORDINATOR
4. RIVERA, SARA JEAN B.	4. SBFP MEMBER
5. LLEGO, LUZVIC A.	5. SBFP MEMBER
6. MARQUITO, JOY B.	6. SBFP MEMBER
7. PALINES, JANET C.	7. ASST. PHIL IRI COOR
8. TY, NACIS E.	8. SBFP MEMBER
9. VILLASAN, DANILYN M.	9. READING RECOVERY COORDINATOR
10. DASALLA, RUBY JANE L.	11. SPED FOCAL PERSON/SCHOOL TREASURER



Graceville Elementary School
School ID: 162503 ☎ (044) 307 0131
Graceville Ave. Brgy. Graceville, San Jose Del Monte City, 3023
Official E-Mail: 162503.sjdmc@deped.gov.ph
Official Web Site: depedgracevillees.weebly.com



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Name	Coordinatorship/Special Tasks
Grade 2	
1. CAGURING, LEAH N.	1. READING RECOVERY COORDINATOR
2. CARILLA, ANJANETTE L.	2. SCHOOL HEALTH AND NUTRITION COORDINATOR
3. DUNGHIT, MARY ANN O.	3. READING RECOVERY COORDINATOR/ KID SCOUT COORDINATOR ASST. WINS COORDINATOR
4. SIMBULAN, CYRIL M.	4. ASST. SCHOOL FILIPINO COORDINATOR
5. LIMOSNERO, KRIZHELLE ANNE MAUREEN S.,	5. ASST. DOCUMENTER FOCAL PERSON
6. CASTRO, ELINY P.	6. GRADE LEADER/ FILIPINO READING COORDINATOR
7. GOMEZ, ANNALEE P.	7. 4Ps COORDINATOR
8. TORIO, HARLENE Q.	8. DRUM AND LYRE COORDINATOR/ ASST SCHOOL HEALTH AND NUTRITION COORDINATOR
9. ASCAREZ, RODELYN D.	9. KAB SCOUT COORDINATOR/ ASST. AP COORDINATOR
10. CORTEZ, JUDY ANN C.	10. SCHOOL TESTING COORDINATOR
Grade 3	
1. ALBARAN, MENIE A.	1. ASST. GUIDANCE COOR/ ASST CHILD PROTECTION POLICY
2. AVILA, MERLITA T.	2.
3. DELA CRUZ, MERLITA B.	3.
4. BALSANA, JASMIN B.	4. MTB COORDINATOR
5. NAVARRO, MARISSA C.	5. GRADE LEADER/ READING RECOVERY COORDINATOR/ ELLN COORDINATOR
6. BARTOLOME, L-JAY B.	6. MAPEH COORDINATOR
7. HERRERA, JANETTE C.	7. DORP COORDINATOR
8. FUNGO, SUSAN R.	8. PHIL-IRI COORDINATOR
9. SANGLAY, MA. YVONNE	9. READING MAGIC COORDINATOR/ PRIMARY ENGLISH READING COOR
10. MARFIL, GINA E.	10. ASST. 4PS COORDINATOR



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Name	Coordinatorship/ Special Tasks
Grade 4	
1. TABUZO, SYCHE S.	1. SCHOOL RESEARCH COOR/ SBM CHAIRMAN (ACCOUNTABILITY AND CONTINUOUS IMPROVEMENT), YES-O COORDINATOR AND GRADE LEADER, SPMT, SCHOOL RANKING COMMITTEE, LAC LEADER
2. ALCAZAREN, MARICEL B.	2. ASST SCHOOL RECORD COORDINATOR
3. PAGARA, MYLEN D.	3. SBM CHAIR (CURRICULUM AND INSTRUCTION), LAC LEADER
4. BENEDICTO, DENNIS G.	4. SCHOOL LIBRARY HUB COORDINATOR/ ASST YES-O COORDINATOR
5. ARMAMENTO, LEILANI N.	5. INTERMEDIATE FILIPINO READING COORDINATOR
6. NACARIO, JOSELITO V.	6. ASST. EPP COORDINATOR/ ASST. SOLID WASTE MGT COORDINATOR
7. PEDROSA, CHERILYN E.	7. ASST ASP COORDINATOR
8. GUBAT, JUNNEL D.	8. BOY SCOUT COOR/ SRC FOCAL PERSON
9. MACABUTAS, ANNABEL A.	9. ASST. EPP COORDINATOR
10. CACHO, SIR EMMANUEL L.	10. SCHOOL SINAGE FOCAL PERSON/ ARTS AND DESIGN FOCAL PERSON
11. CALLADO, CRISTINA B.	11. GUIDANCE, CHILD PROTECTION POLICY SCHOOL RECORD COORDINATOR SPT
12. PAR, RALP JASON A.	12. ALTERNATE PROPERTY COSTUDIAN, INSPECTORATE TEAM MEMBER, APP FOCAL PERSON, DBM IN-CHARGE, PHILGEPS POSTING FOCAL PERSON
Grade 5	
1. ESGUERRA, ROCHELLE J.	1. GRADE LEADER/ SBM COOR/ TIP COOR/ LDM COOR/ LAC LEADER SPMT/ SPT/ SCHOOL RANKING COMMITTEE
2. POLICARPIO, ARNEL II A.	2. SPG ADVISER/ SIGA COORDINATOR
3. TAN, KIMCHI CHINO G.	3. AP COORDINATOR
4. BERRUICO, BRIAN L.	4. WASTE MANAGEMENT COORDINATOR/ LIASON OFFICER/ BAC MEMBER
5. LOOR, ROSE ANN M.	5. WINS COORDINATOR
6. VALDEZ, LORNA B.	6. ASST. SCHOOL FILIPINO COORDINATOR
7. SUNGA, MAYLYN G.	7. SCHOOL FILIPINO COORDINATOR
8. TULAYAO, ALVIN A.	8. SBFP COORDINATOR/ INSPECTORATE TEAM



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| 9. CAGBABANUA, CHARMINE NICOLE | 9. GSP COORDINATOR |
| 10. VILLARUEL, RAVEN M. | 10. INTERMEDIATE ENGLISH READING COORDINATOR |
| 11. GALAN, JOEMAR E. | 11. BRIGADA ESKWELA COORDINATOR/
GPP COORDINATOR/ SCHOOL REPORTS FOCAL PERSON |
| 12. HERRERA, JEFFREY DC. | 12. DISBURSIN OFFICER, SPORTS COORDINATOR,
SBM CHAIRMAN MANAGEMENT OF RESOURCE/
LAC LEADER |

Name	Coordinatorship/Special Tasks
Grade 6	
1. SERRANO, WELMER T.	1. GRADE LEADER, SCIENCE COORDINATOR, SPMT SCHOOL RANKING COMMITTEE, LAC LEADER
2. BAUTISTA, MONICA D.	2. SDRRM COORDINATOR
3. POLICARPIO, ELAINE N.	3. SMEA SCHOOL PROGRAM FOCAL PERSON, VIDEO PRESENTATION FOCAL PERSON
4. DELA CRUZ, ANA LIZA T.	4. SBM CHAIR LEADERSHIP ASST. MATH COORDINATOR
5. PAGARA, MICHAEL ANGELO B.	5. SQAT LR COORDINATOR
6. MACARAEG, REA ROSE M.	6. ALIVE COORDINATOR
7. BAGARINO, SARAH JEAN R.	7. SPA, SPJ MINUTES OF THE MEETING FOCAL PERSON
8. RODRIGUEZ, CHERYL I.	8. ASP COORDINATOR, SCHOOL ENGLISH COORDINATOR, PRODUCTION TEAM MEMBER, BAC CHAIR, SPT
9. ESTRELLA, MA. ELENA G.	9. MATH COORDINATOR
10. DADUL, MARILOU L.	10. ETULAY COORDINATOR, BAC MEMBER, SCHOOL CANTEENER
11. REBOLADO, ROY V.	11. LIS, ICT-DM, EBEIS, PRODUCTION TEAM LEADER
12. BOBADILLA, BOBBY B.	12. FACULTY PRESIDENT, SCHOOL FACILITY INSPECTORATE TEAM LEADER
13. GARCIA, MARILOU B.	13. ASST. SCHOOL CANTEENER, EPP COORDINATOR
14. ESCOBIDO, EMEL S.	14. ICT-PP, SCHOOL INFORMATION SCHOOL WEBSITE AND FACEBOOK PAGE OFFICIAL FOCAL PERSON

2. For information and guidance.


DIANALYN A. PALAGANAS, Ph.D.
Principal II



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