



Republic of the Philippines
Department of Education
Region III – Central Luzon
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
GRACEVILLE ELEMENTARY SCHOOL

School Memorandum
No. 19 s.2021

**CRITERIA FOR OUTSTANDING TEACHERS
A.Y 2020- 2021**

To. Teaching Personnel

1. This office announces the criteria for OUTSTANDING TEACHERS for Academic Year 2020-2021
2. This activity aims to recognize exemplar accomplishments of teachers.
3. Enclosure No. 001 is attached for further clarification of this activity.
4. For information and dissemination.


DIANALYN A. PALAGANAS, PhD.
Principal II



GRACEVILLE ELEMENTARY SCHOOL

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**Department of Education
Region III
Schools Division of San Jose Del Monte City
District 8
GRACEVILLE ELEMENTARY SCHOOL**

**CRITERIA FOR OUTSTANDING TEACHERS
A.Y 2020- 2021**

A. Implementation of the Curriculum:

- a. Availability of softbound copies of complete and updated WHLP checked by the Master Teacher assigned on time.
- b. WHLP should be made by the teachers. Downloaded WHLP is highly discourage.
- c. Availability of softbound copies of MELC/Curriculum Guide of the subject area being taught.
- d. Presence of Instructional Materials:

Online Distance Learning Modality	Modular Distance Learning Modality
<ol style="list-style-type: none">1. Power point presentation; Canva; others2. Video lesson (<i>if applicable</i>). 1 video lesson3. Recording of Lesson/session (via Google Meet).4. Attendance (<i>google meet attendance</i>).5. Contextualized and Localized Learning Activity Sheet (<i>CLLAS</i>). (2-subject/month)	<ol style="list-style-type: none">1. Video Lesson (<i>if applicable</i>). 1 Video lesson2. Screenshot of queries of parents/response of teachers (per day)3. Attendance of Distribution of Modules/ retrieval of Modules (100 % with in the month)4. Contextualized and Localized Learning Activity Sheet (<i>CLLAS</i>). (2-subject/month)

- e. Summative Tests should be submitted a day before the administration with Table of Specifications checked by the Master Teacher assigned. Downloaded Summative Test is highly discouraged.
 1. Aligned with MELCs taught.
 2. Summative test should be aligned also on the subject being taught. (Based on the Class Program)
 3. Applied the updated Blooms Taxonomy of Objectives.

B. Classroom Observation

- a. Completed the 2 sets of Scheduled Classroom observations (*Video Lesson, Online Observation, etc*)

C. Professional Development:

- a. **Enrolled in any Graduate/Technical/ Vocational Courses**
 1. Proof of enrollment
 2. Proof of Attendance
- b. **Mentoring/ Coaching**
 1. Proof of Attendance (*PMCF*)



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c. Seminar attended (any of the following)

1. International level (Copy of Certificate/ Memo. if available)
2. National level (Copy of Certificate/ Memo. if available)
3. Regional level (Copy of Certificate/ Memo. if available)
4. Division level (Copy of Certificate/ Memo. if available)
5. District level (Copy of Certificate/ Memo. if available)
6. School level (Copy of Certificate/ Memo. if available)

D. Community Involvement:

- a. Communication with Parents (with attachment).

E. Submission of Reports:

- a. DTR- 2- day before the end of the month
- b. Monthly Enrollment Report - First day of the Month
- c. Others:


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