School Memorandum

No. 001, s. 2021

SCHEDULE OF OPEN RANKING FOR TEACHER III AND II POSITIONS

To: GRACEVILLE ELEMENTARY SCHOOL TEACHERS

1. This office announces the conduct of an open ranking for Teacher III and II positions at the Principal's Office of GRACEVILLE ELEMENTARY SCHOOL, Graceville Avenue, Brgy. Graceville, City of San Jose Del Monte, Bulacan.

<table>
<thead>
<tr>
<th>No. of Vacant Position</th>
<th>Position</th>
<th>Qualification Standards</th>
<th>Date of Ranking</th>
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</table>
| 2 SG-13                | Teacher III | Bachelor's Degree in Education or its Equivalent  
Experience: Two (2) years relevant  
Training: None required  
Eligibility: RA 1080 PBET/LET | January 29, 2021  
9:00 AM                 |
| 2 SG-12                | Teacher II  | Bachelor's Degree in Education or its Equivalents  
Experience: One (1) year relevant  
Training: None required  
Eligibility: RA 1080 PBET/LET | February 23, 2021  
9:00 AM               |

2. Interested and qualified must personally submit to the office the following documents arranged consecutively on or before January 25, 2021, 5:00 PM for pre-evaluation, to wit:*
   a. Letter of intent  
b. Sworn statement that all documents submitted and presented are true and correct  
c. Updated personal data sheet  
d. Duly signed performance rating for last three (3) rating periods.  
e. Service Record  
f. Approved Appointment of incumbent  
g. Proofs of outstanding Accomplishments in concordance as per DepEd Order no. 66 s. 2007  
h. Transcript of records (Highest Education Attainment)  
i. Certificates of Seminars/Trainings Attended  
j. Certificate of Eligibility

3. Please bring original copies and other supporting documents on the day of the open ranking.

4. Immediate and wide dissemination of this memorandum is desired.

DIANALYN A. PALAGANAS, PhD.
Principal II