



Republic of the Philippines
Department of Education
Region III – Central Luzon
Schools Division of San Jose del Monte City
Graceville Elementary School
Brgy. Graceville, San Jose del Monte City

December 12, 2022

SCHOOL MEMORANDUM
No. 107, s. 2022

To: **Master Teachers**
Administrative Officer II
Grade Chairman
Teachers

**PROGRESS MONITORING: ASSESSMENT, REPORTING AND EVALUATION AS BASIS FOR
EFFECTIVE PLANNING AND IMPLEMENTATION OF REMEDIAL**

1. This office announces the conduct of School Learning Action Cell (LAC) for the month of December 2022 entitled Progress Monitoring: Assessment, Reporting and Evaluation as Basis for Effective planning and implementation of Remedial Instruction via MS Teams on December 15, 2022, from 1:00 PM to 5:00 PM.
2. This LAC session aims to:
 - a. Develop and construct remedial instruction for subject area based on the result of diagnostic.
 - b. Implement Remedial Instruction that is MELC's based and caters learners need.
3. The participants of this LAC workshop are the 68 teachers, 1 Administrative Officer, and 1 School Head.
4. The participants to this LAC session are listed in Enclosure No. 1 of this Memorandum
5. For the information and guidance of all concerned.


DIANALYN A. PALAGANAS PhD
Principal II



School ID: 162503
Address: Graceville Ave. Brgy. Graceville, City of San Jose del Monte, Bulacan
Telephone No.: (044)307-0131 Website: <http://depedgracevillees.weebly.com>
Email Address: 162503.sjdmc@deped.gov.ph





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TRAINING MATRIX
PROGRESS MONITORING: ASSESSMENT, REPORTING AND EVALUATION AS BASIS FOR
EFFECTIVE PLANNING AND IMPLEMENTATION OF REMEDIAL INSTRUCTION
December 15, 2022: 1:00PM- 5:00PM
Microsoft Teams

TIME/NO. OF MINUTES		ACTIVITY/TOPIC	PERSON INVOLVE/RESOURCE SPEAKER
PART I. Opening Program			
1:00 - 1:03	3	Patriotic Song	Cyril M. Simbulan
1:03 - 1:06	3	Prayer	Anjanette L. Carilla
1:06 - 1:10	4	Checking of Attendance	Lhea N. Caguring
1:10 - 1:15	5	House Rules	Rodelyn D. Ascarez
1:15 - 1:25	10	Opening Remarks	Dianalyn A. Palaganas, PhD Principal II
1:25 - 1:30	5	Overview of the Training	Judy Ann C. Cortez
PART II. Training Proper			
1:30 – 2:15	45	Topic 1: Part 1 Updates on Literacy Level of Gracevillian Learners	Susan R. Fungo Teacher III Phil-IRI Coordinator
2:15 – 3:00	45	Topic 2: Part 2 Teaching Remediation in Literacy	Mary Ann O. Dughit Teacher I Reading Recovery Coordinator
3:00-3:45	45	Topic 3: Part 3 Updates on Numeracy of Gracevillian Learners.	Emel S. Escobido Teacher I Math Coordinator
3:45- 4:30	45	Topic 4: Teaching Remediation in Numeracy	Rochelle J. Esguerra Master teacher II
PART III Closing Program			
4:30 – 4:45	15	Awarding of Certificate	Speakers/ Participants/ School Head
4:45 – 5:00	15	Announcement from different Subject Coordinators; Special Program Coordinators.	School Head/Coordinators
MA. YVONNE R. SANGLAY Master of Ceremony			

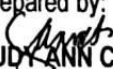


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Prepared by:

JUDY ANN C. CORTEZ
Teacher I
LAC Facilitator

Recommending Approval:

SARAH JEAN R. BAGARINO
Teacher I
LAC Coordinator

Approved:


DIANALYN A. PALAGANAS PhD
Principal II



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