



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
GRACEVILLE ELEMENTARY SCHOOL
BRGY. GRACEVILLE, SAN JOSE DEL MONTE CITY

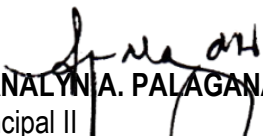
September 9, 2021

SCHOOL MEMORANDUM
NO. 060 s.2021

To: Teachers
All concerned

PARENTS AND LEARNERS' ORIENTATION ON HOW TO UTILIZE MICROSOFT TEAMS

1. This office announces the conduct of Parents and Learners' on How to Utilize Microsoft Teams on September 15, 2021 at 9:00 AM via MS Teams.
2. This activity aims to:
 - a. Provide updates on the use of Microsoft Teams for learners; and
 - b. Train the learners on remote learning using Microsoft Office 365.
3. Enclosed is the orientation matrix and assigned speaker per grade level.
4. For information and guidance.


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Principal II



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SCHOOL MEMORANDUM NO. 060 s.2021
Enclosure No. 1

PARENTS AND LEARNERS' ORIENTATION ON HOW TO UTILIZE MICROSOFT TEAMS

ORIENTATION MATRIX

September 15, 2021
9:00 AM – 12:00 NN

GRADE LEVEL	SPEAKER	LINK
KINDERGRATEN	EMEL S. ESCOBIDO TEACHER I SCHOOL MEA	<i>The link will be sent to your respective GCs</i>
GRADE 1		
GRADE 2		
GRADE 3	MARILOU L. DADUL TEACHER I SCHOOL MEA	<i>The link will be sent to your respective GCs</i>
GRADE 4		
GRADE 5	MICHAEL ANGELO B. PAGARA TEACHER III SCHOOL MEA	<i>The link will be sent to your respective GCs</i>
GRADE 6		

FACILITATOR: PRINCESS E. BARBA
TEACHER I
MODERATOR: ELINY P. CASTRO
TEACHER I
FACILITATOR: MARISSA C. NAVARRO
TEACHER III
MODERATOR: CHERILYN E. PEDROZA
TEACHER I
FACILITATOR: BRIAN L. BERRUICO
TEACHER I
MODERATOR: JOEMAR E. GALAN
TEACHER I



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