Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
GRACEVILLE ELEMENTARY SCHOOL
BRGY. GRACEVILLE, SAN JOSE DEL MONTE CITY

October 28, 2021

SCHOOL MEMORANDUM NO.
103 s.2021

To: Project W.A.T.C.H.
Club, Focal Persons,
Concerned Teachers

DESIGNATION OF CLUB MEMBERS FOR PROJECT W.A.T.C.H.
SY 2021-2022

1. In response to DepEd Memorandum No. 073 s.2021 or known as the Submission of W.A.T.C.H. Club and other WATCH Reports and National Awarding for Best School Implementers, this office announces the designation of the following Teachers, Parent and Learner as members who will be alongside with the coordinator and focal persons in monitoring the punctuality and honesty of the organization.

2. The designation of Club Members for Project WATCH aims to intensify the implementation and monitoring of the time in and time out of their respective grade level as part of their functions.

3. For widest dissemination.

DIANALYN A. PALAGANAS, PhD
Principal II
Enclosure No. 1 of School Memorandum No. 103, s. 2021 for

**DESIGNATED PROJECT WATCH CLUB MEMBERS SY 2021-2022**

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>GRADE LEVEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rachel P. Balisi</td>
<td>Teacher I</td>
<td>Kinder</td>
</tr>
<tr>
<td>Jomalyn G. Babalcon</td>
<td>Teacher II</td>
<td>Grade 1</td>
</tr>
<tr>
<td>Charmaine Nicole Cagbanua</td>
<td>Teacher I</td>
<td>Grade 5</td>
</tr>
<tr>
<td>Cyril Simbulan</td>
<td>Teacher I</td>
<td>Grade 2</td>
</tr>
<tr>
<td>Joselito V. Nacario</td>
<td>Teacher I</td>
<td>Grade 4</td>
</tr>
<tr>
<td>Merely T. Avila</td>
<td>Teacher II</td>
<td>Grade 3</td>
</tr>
<tr>
<td>Marilou B. Garcia</td>
<td>Teacher II</td>
<td>Grade 6</td>
</tr>
<tr>
<td>Annalyn A. Salimbot</td>
<td>HRPTA Officer</td>
<td>4-Magalang Parent</td>
</tr>
<tr>
<td>Samantha S. Tabuzo</td>
<td>SPG Officer</td>
<td>Grade 6</td>
</tr>
</tbody>
</table>
Enclosure No. 2 of School Memorandum No. 103, s.2021

Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. 073 , s. 2021

(We Advocate Time Consciousness and Honesty)

To: Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issued DepEd Memorandum No. 410, s. 2009 titled Guidelines on the Establishment of a W.A.T.C.H. School (We Advocate Time Consciousness and Honesty) to strengthen the values of punctuality and honesty in the Department. This is pursuant to Administrative Order No. 255, and Presidential Proclamation No.1782 titled Declaring the Month of June as W.A.T.C.H. Month.

2. The major goal of the W.A.T.C.H. program is to push forward the recognition of punctuality and honesty as two core values in promoting renewal and development.

3. All W.A.T.C.H. implementers shall include the logos of Project W.A.T.C.H., DepEd, and JCI Senate Philippines in all their activities and marketing collaterals, including backdrops, posters, among other materials.

4. All W.A.T.C.H. advocates are enjoined to adopt another school to become a W.A.T.C.H. implementer. The adoptive school shall guide the adopted school in creating/organizing a W.A.T.C.H. Club and shall assist in the conduct of the adopted school's trainings and activities. The adoptive school and the adopted school shall execute a document mentioning the adoption and shall be signed by the school heads of both schools as the adoptive school and adopted school. A special award shall be given to the top three adoptive schools.

5. An award shall be given to the top three New Implementers. A school, which had joined in the previous selections for the National Search for the Outstanding W.A.T.C.H. Schools, but had not joined any selection after 2016 may qualify for this award.

6. DepEd, together with the Junior Chamber International (JCI) Senate Philippines, has set the schedule of activities for the 2021 W.A.T.C.H. implementation as follows:

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Activity</th>
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<tbody>
<tr>
<td>On or before October 25, 2021</td>
<td>• Submission of Entries/Entry Form</td>
</tr>
<tr>
<td></td>
<td>• Online Submission of Soft Copy (EBook)</td>
</tr>
<tr>
<td>October 26-November 20, 2021</td>
<td>• Pre-judging of Entries (online)</td>
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<tr>
<td></td>
<td>• Validation</td>
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<tr>
<td>Within the Month of December</td>
<td>• Interview (online)</td>
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<tr>
<td>(exact date to be determined)</td>
<td>• Awarding of Winners</td>
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</tbody>
</table>

Deo Ed Complex, Mandaluyong Avenue, Pasig City 1600  8633-7208/8633-7228/8632-1361  8636-4876/8637-6209
7. All W.A.T.C.H. advocates are enjoined to submit their reports on W.A.T.C.H. Clubs and other accomplishments in preparation for the 2021 National Search for the Outstanding W.A.T.C.H. Schools. Entries should include the following:

   a. Updated W.A.T.C.H. Logo (Enclosure No. 1),
   b. Entry Form (Enclosure No. 2),
   c. Consent to the Use of Personal/Sensitive Personal Information (Enclosure No. 3), and
   d. EBook Report: The content of the said report shall follow the guidelines contained in Enclosure No. 4,
      i. **Video Documentation** should be in the form of a five-minute W.A.T.C.H. audio video presentation (AVP) in MP4 format. The content of the said video should follow the guidelines contained in Enclosure No. 4.
      ii. Supporting documents must be uploaded to the official JCI website.
      iii. In case of inability to upload online, save EBook Report to a USB flash drive with filename: PROJECT W.A.T.C.H. (Name of School) and send it to:

         **Mr. Romeo B. Parayo**  
         External Partnerships Service Special Events Unit  
         Department of Education Central Office  
         DepEd Complex, Meralco Avenue, Pasig City  
         Telephone Number: (02) 8633-7252  
         Email Address: romeo.parayo@deped.gov.ph

         Website (for the Submission of Entries):  
         https://bit.ly/34YrAik

8. Immediate dissemination of this Memorandum is desired.

   [Signature]
   LEONOR MAGTOLIS BRIONES  
   Secretary

Encls.:  
As stated

References:
  DepEd Memorandum Nos.: (410, s. 2009); 159, s. 2017 and 141, s. 2018

To be indicated in the Perpetual Index under the following subjects:

- AWARDS
- CAMPAIGN
- LOGO
- OFFICIALS
- PROGRAMS
- REPORTS
- SCHOOLS
- SEARCH

MCDU/SMM/APA/MPC/JSM, DM Submission of W.A.T.C.H Club and Other W.A.T.C.H Reports  
0162 – June 9/10, 2021/September 31, 2021/October 18, 2021

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**PROJECT WATCH**

We Advocate Time Consciousness and Honesty
CONSENT TO THE USE OF PERSONAL/SENSITIVE PERSONAL INFORMATION

BY THE DEPED AND JCI SENATE PHILIPPINES

(in connection with the processing of the entry form for Project W.A.T.C.H 2021)

1. Consistent with Section 19, Rule IV of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10173, otherwise known as the “Data Privacy Act (DPA) of 2012” and other relevant provision of said IRR, by providing the details requested in this Form, I/we hereby freely, willfully and voluntarily give my full consent to the collection, holding, processing, use, recording, organization, storage, updating, modification, retrieval, consultation, consolidation, sharing, outsourcing, blocking, erasure and destruction (collectively referred to as “Use”) by the Department of Education (DepEd) and the JCI Senate Philippines (JCI), their officers, representatives, personnel and any third party they authorize and such authorized third party’s officers, employees, representatives, personnel and any third party they authorize and such authorized third party’s officers, employees, representatives and personnel of any or all sensitive, personal and privileged information I/we disclosed to the DepEd and JCI under Enclosure No. 2 of DepEd Memorandum No. ___ s. 2021 to which this consent form is attached and any other sensitive, personal and privileged information that I/we may provide, for purposes of determining my eligibility and/or in connection with any report, research or study that may be conducted.

2. I/We hereby certify that all information provided by me/us under Enclosure No. 2 of DepEd Memorandum No. ___ s. 2021 of are all true and correct. I/We authorize DepEd and/or JCI to verify any and all of this information. I/We expressly waive any and all statutory or regulatory provisions of confidentiality of such information if applicable I/We hereby release DepEd and/or JCI from any liability whatsoever, including but not limited to, liability under DPA, for the “Use” of the information for the foregoing purposes, and any liability in connection with or arising from any activity that may occur or result therefrom.

_______________________________________
(Signature of School Head over printed name)

Date signed: ________________________
PROJECT W.A.T.C.H. 2021: SUBMISSION OF ENTRIES

ENTRYFORM

School entries must be accompanied by an entry form.

NATIONWIDE SEARCH FOR W.A.T.C.H. SCHOOL
Public and Private Elementary / High School

Entry Date Filed: ________________

Name of School: ________________ School ID No.: ___

School Address: ___________________________

Region: ___ Division: _____________________

Email Address: __________________________

No. of Enrollees: ___ School Year: __________

Public ___ Private ___ Elementary ___ High School

Principal: ________________ Contact Number: __________

School Coordinator: ________________ Contact Number: __________

Entries submitted in MP4 Format
USB Flash Drive __ Uploaded to Website

Project W.A.T.C.H. audio video presentation (AVP)
Ebook Report
• **EBOOK Report**

The Ebook Report to be submitted must show best practices amidst challenges faced during the COVID-19 pandemic. The report must be substantiated with supporting evidence such as certifications, pictures, programs, narrative reports of accomplishments and video documentation.

**VIDEO DOCUMENTATION REQUIREMENTS**

The following are the requirements on the creation and submission of the video documentation:

1. Must show video of best practices amidst challenges faced during COVID-19 pandemic;
2. Must be a high-quality Audio-Visual Presentation in MP4 format;
3. Must be uploaded to the official JCI website. In case of inability to upload due to limited access/connectivity, it must be saved in a flash drive (use of CDs/DVDs is discouraged); and
4. Must not run for more than five (5) minutes.
5. Must contain shots within the prescribed timeframe: November 1, 2020 to October 25, 2021.
6. Must be submitted and labeled with the following information:

   PROJECT W.A.T.C.H. 2021  
   Region/Division  
   Name of submitting school  
   School Head/Contact Number  
   School Coordinator/Contact Number  
   Mailing address of submitting school  

• **GENERAL GUIDELINES**

1. Upload all video documentation reports such as Project W.A.T.C.H. and Virtual Kick Off Program on the website. Organize and label documents before uploading on the website. In case of inability to upload online due to limited access/internet connectivity, save the reports in one flash drive only;
2. For those submitting a flash drive, place all materials for submission inside an envelope and label with the following information:

**EXTERNAL PARTNERSHIPS SERVICE**

Department of Education Central Office  
DepEd Complex, Meralco Avenue, Pasig City  
Telephone Number: (02) 8633-7252  
Email Address: [externalpartnerships@deped.gov.ph](mailto:externalpartnerships@deped.gov.ph) and [romeo.parayno@deped.gov.ph](mailto:romeo.parayno@deped.gov.ph)  

Attention:  
Mr. Romeo B. Parayno  
External Partnerships Service-Special Events Unit
• **SUBMISSION**

The National Search for the Outstanding W.A.T.C.H. Schools is open to all Public and Private Elementary / High School. All interested schools must submit all requirements on or before **October 25, 2021**.

• **JUDGING PROCESS**

The W.A.T.C.H. Judging Committee will choose 10 Best School Implementers in Elementary and 10 Best School Implementers in High School following the set criteria for judging. Mode of validation will be announced later by the Validation Team subject to prevailing IATF, DOH, DepEd and LGU rules/guidelines.

• **CRITERIA FOR JUDGING:**

<table>
<thead>
<tr>
<th>Project Undertaken</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Awareness of Advocacy together with Community Partner</td>
<td>- 30%</td>
</tr>
<tr>
<td>- Training Orientation in the new normal set up (Teachers, PTA, Students and Others)</td>
<td>- 20%</td>
</tr>
<tr>
<td>- W.A.T.C.H. Club Activities</td>
<td>- 20%</td>
</tr>
<tr>
<td>- Curriculum Integration</td>
<td>- 30%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>