Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF CITY OF SAN JOS DEL MONTE
GRACEVILLE ELEMENTARY SCHOOL
Brgy. Graceville, City of San Jose del Monte

LOCATOR SLIP

DATE OF FILING					
NAME					
PERMANENT STATION					
POSITION/ DESIGNATION					
PURPOSE					
PLEASE CHECK			Official Business		Official Time
DESTINATION	Records unit and/or Finance Unit, COA, Municipal City Hall, SM SJDM and Post Office.				
DATE AND TIME OF EVENT/	For the month of:				
TRANSACTION/ MEETING					

KRIZELLE I. AGAPITO Administrative Officer II Date:	**Approved:** **DIANALYN A. PALAGANAS, PhD** School Principal II Date:

C E R T I F I C A T I O N

This is to certify that the above employee appeared in this Office for the above purpose.

Signature over printed name	Position/ Agency	Date

(Note: This portion shall filled out by the Official/authorized personnel of the Office visited.)