



Republic of the Philippines

Department of Education

REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
GRACEVILLE ELEMENTARY SCHOOL
BRGY. GRACEVILLE, SAN JOSE DEL MONTE CITY

SCHOOL MEMORANDUM

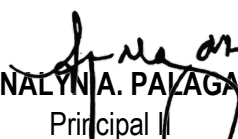
No. 31 s. 2022

VIRTUAL ORIENTATION ON LEARNING AND DEVELOPMENT MECHANISMS

To: Teachers

Master Teachers

1. Relative to the continuous improvement of SDO HR systems, this Office informs the field of conduct of the Orientation on Learning and Development Mechanism on April 08, 2022, 9AM onwards.
2. The activity aims to:
 - a. Discuss role and responsibilities of the L and D committee.
 - b. Updates the field on L and D needs results analysis, process and flows.
 - c. Examine the Talents, Honors and Responsibilities Research Education Development Programs Scholarships (THRREADS) entry data against the current Individual Development Plan (IDP)
 - d. Ensure that SLAC's are aligned with needs analysis and IDP of individual employees.
3. Participants are all the Teaching Staff and Master Teachers of Graceville Elementary School.
4. Enclosure No. 1 contains the Matrix of the Activity.
5. Immediate dissemination of the memorandum is enjoined.


DIANALYN A. PALAGANAS, PhD
Principal II



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Enclosure No. 1 to SM No. 30 s. 2022

MATRIX OF ACTIVITY

Topics	Time	Persons-in-Charge
Preliminaries	9:00AM – 9:15AM	Grade 6
L and D Policy Guidelines, Responsibilities and Needs Result Analysis	9:16AM – 9:45AM	Dianalyn A. Palaganas, PhD Principal II
Updates on THRREADS/IDP/SLAC	9:46AM – 10:00AM	Sarah Jean R. Bagarino SLAC Coordinator
Review Mechanism	10:01AM -10:15AM	Michael Angelo B. Pagara LR Coordinator
Open Forum	10:15AM – 10:30AM	Speakers



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