



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
GRACEVILLE ELEMENTARY SCHOOL
BRGY. GRACEVILLE, SAN JOSE DEL MONTE CITY


September 23, 2021

SCHOOL MEMORANDUM
NO. 073 s.2021

To: Master Teachers
Grade Leaders
Class Advisers

CONDUCT OF ELECTIONS OF HOMEROOM PARENTS-TEACHERS ASSOCIATION

1. This office announces the Conduct of Elections of Homeroom Parents-Teachers Association via MS Teams or Google Meet starting Friday, September 24, 2021.
2. Class Advisers must submit the complete list of officers on September 28, 2021.
3. The HRPTA Officers shall be composed of the following:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. Auditor
 - f. Public Information Officer
 - g. Protocol Officer
4. For information and guidance.


DIANALYN A. PALAGANAS PhD
Principal II



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